CHRISTIAN COLLEGE KATTAKADA

AFFILIATED TO THE UNIVERSITY OF KERALA

Thiruvananthapuram, Kerala 695572

APPRAISAL SYSTEM

FOR TEACHING & NON- TEACHING STAFF

CRITERION 6. 3. 5.

WHAT'S INSIDE?

Documents on:

- Action Taken report on Alumni Feedback
- Curriculum Feedback
- Format for PBAS
- Minutes of PBAS
- Faculty Profile Book

ACTION TAKENREPORT

Collection of Feedback from students, Parents and alumni:

The institution collects the feedback on curriculum aspects and courses from different stakeholders such as the students, alumni, Faculty and Parents. Institution established Academic Council in order to ensure and analyze the academic excellence at student and faculty levels. Periodical analysis is made by Academic Council from the following: student performance, faculty performance in every semester, utilization of infrastructure and requirements for quality enrichment. The college maintains an IQAC as a quality consistence and quality enhancement measure. In supervision of IQAC, various departments and committees like Career Guidance, Anti-Ragging and Sexual Harassment Committee, etc reinforce the curriculum by incorporating updated information on socialissues.Institutecollectsthefeedbackphysicallyfrom

Stake holders viz. Students, Parents and Teachers on Curriculum which is prescribed by the university, further college website invites ala stockholders to provide feedback online. The college conducts annual Alumni Meet, in which suggestions and feedback is received from Alumni students. The provided feedback data is presented to the Academic Council Meeting for necessary incorporation into the curriculum. Alumni surveys are conducted during alumni interaction at the alumni association meeting held every year Whenever any alumni visits the college, feedback is taken. Further, college website invites alumni to provide feedback online.

Feedback collected and analyzed:

The data is analyzed and their suggestions are considered and placed before the Academic Audit Committee for discussion and for possible incorporation in the curriculum. Syllabus Review is given by the concerned subject faculty at the end of semester with regard to implementation of syllabus, mode of presentation, lecture material, suggested books, and updated information. Academic Audit Committee is formed to assess three major aspects, viz., Faculty Performance, Students Support System and Evaluation. The periodical review meeting is conducted to review the following: *IQAC organizes various Faculty Development Programmes in order to enrich the competency level and teaching methods of faculty members.* The college encourages the faculty to pursue higher education, authorizing books, and publishing papers in journals. *The management also conducts staff retreat every year as a part of value education..* Apart from this, management supports student involvement through seminars, student's innovations for the further development ofcurriculum.

Action Taken on Feedback from the stakeholders:

After collecting and assessing the feedback from the various stake holders on curriculum aspects, the valuable suggestions if any, will be brought to the noticeof the university curriculum committee for possible changes in the course structure in the next curriculum regulation. The College follows a continuous review system of the curriculum. The College established an IQAC as a Quality sustenance and

Quality enhancement measure. The IQAC has been infusing a sense of belongingness into the entire teaching faculty of the Institution. The functioning of various committees of the College strengthens the quality sustenance and enhancement measures to ensure the effective development of curricula. The college makes efforts to integrate socially relevant issues into the curriculum with the help of the different cells functioning in the college like Career Guidance Cell, Anti-Ragging Cell, and NSS. The Academic Audit Committee ensure quality enhancement. Curriculum is enriched through mini projects/ student conferences/symposiums and innovative club in the college. The Institution included the following Curriculum Aspects which enrich the curriculum: 1. Flexible and Choice Based Credit System to learn soft core elective courses, professional elective courses and open elective courses offered across the departments. 2. Value added courses. 3. Courses on communication skills / Professional ethics / Environmental Engineering, and Employability Skills. 4. Design experiments in many laboratory courses thereby stimulating creativity and innovation in students.

We tried our level best to overcome the shortcomings evolved through.We are aware that there is still a long way to go.Looking forward to exploring more.

Dr. VINCENT JOY.N.S
Principal
Christian College
Kattakada

CHRISTIAN COLLEGE KATTAKADA
CURRICULUM FEEDBACK FORM-STUDENTS
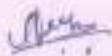
Sem: IV
Programme Name: BSc · Physics
Course Code: 230
Batch: 2018 – 2021

Sl. No.	Curriculum Evaluation Points	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
1	Curriculum updated enough	✓				
2	Syllabus is suitable to the Course		✓			
3	The syllabus has good balance between theory and application		✓			
4	How do you rate the sequence of units in the syllabus ?	✓				
5	Course content has corresponding reference materials			✓		
6	Syllabus can be covered on time			✓		
7	How will you rate the syllabus in terms of personality development		✓			
8	The assessment pattern measures your complete knowledge			✓		
9	Need to include skill based content in current syllabus	✓				
10	Overall rating		✓			

Suggestions if any:

Name of student:
Arya Viswanath

Collected by IQAC

UNIVERSITY OF KERALA
Annual Self-Assessment for the Performance Based Appraisal System (PBAS) for Option A

(As Per UGC (Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Colleges and Measures for the Maintenance of Standards in Higher Education) Regulations, 2018 : Option A)

Session/Year :
(To be completed and submitted at the end of each academic Year/Session)
PART A: GENERAL INFORMATION

1.	Name (In Block Letters)	:	
2.	Father's Name/ Mother's Name	:	
3.	Department	:	
4.	Current designation & Grade Pay	:	
5.	Date of last promotion	:	
6.	To which Position and Grade pay are you an applicant under CAS	:	
7.	Date of eligibility for promotion	:	
8.	Date and Place of Birth	:	
9.	Sex	:	
10.	Marital Status	:	
11.	Nationality	:	
12.	Indicate whether belongs to SC/ST/OBC Category	:	
13.	Address for correspondence (with Pin code)	:	
14.	Permanent Address (with Pin code)	:	
.15	Telephone No:		
16	Email		

17. Academic Qualifications (Matric till post-graduation):

Examinations	Name of the Board/ University	Year of Passing	% of Marks obtained	Division/ Class/ Grade	Subject

18. Research Degree(s):

Degree	Title	Date of Award	University

19. Appointments held prior to joining this institution

Designation	Name of employer	Date of		Salary With Grade	Reason of leaving
		Joining	Leaving		

20. Posts held after appointment at this institution

Designation	Department	Date of actual Joining		Grade
		From	To	

21.	**Period of teaching experience**	:	
		:	
22.	**Research Experience excluding years spend in M.Phil/Ph.D (in years)**	:	
23.	**Field of specialization under the Subject/Discipline**	:	

24. Academic Staff College Orientation/Refresher Course attended:

Name of the Course /Summer School	Place	Duration	Sponsoring Agency

PART B: ASSESSMENT CRITERIA FOR ACADEMIC/RESEARCH SCORE
(Please see detailed instruction of this PBAS Proforma before filling out this section)

CATEGORY: 1. TEACHING AND LEARNING RELATED ACTIVITIES

I a. Lectures, Seminars, Tutorials, Practicals, Contact Hours (give Semester-wise details, where necessary)

Sl.No	Course/Paper	Level	Mode of teaching*	No. of classes per Week allotted	No. of classes conducted per Week	% of Classes/ Pract. taken as per documented record
01.						
02.						
03.						
04						
05.						
06.						
07.						
08.						
					TOTAL	
"Good" for 80% and above performance. "Satisfactory" for 70 % to 80% performance. "Not satisfactory" for less than 70% (Department Time table/Statement of class engaged by teacher attested by Principal or HOD)					**Grade**	

*Lecture (L), Seminar (S), Tutorial (T), Practical (P), Contact Hours (C)

OVER ALL GRADE FOR CRITERIA I : …………………………..

†Good   :   80% and above performance.
Satisfactory   :   70 % to 80% performance.
Not satisfactory   :   less than 70% performance

For Details see Appendix I

CATEGORY: II. INVOLVEMENT IN THE UNIVERSITY/COLLEGE STUDENTS RELATED ACTIVITIES/RESEARCH ACTIVITIES

A. Administrative responsibilities

Sl.No	Type of Responsibility	Role Performed
01		
02		
03		
04		
05		
Total number of activities		

B. Examination and evaluation duties assigned by the college/university or attending paper evaluation

Sl.No	Name of Duty	Role Performed
01		
02		
03		
04		
05		
06		
Total number of activities		

C. Student related co-curricular, extension and field based activities

Sl.No	Type of Activity	Role Performed
01		
02		
03		
04		
05		
06		
Total number of activities		

D. Organizing seminars/conferences/workshops and other college/university activities

Sl.No	Type of Activity	Role Performed
01		
02		
03		
04		
05		
Total number of activities		

E. Evidence of actively involved in guiding Ph. D./ M.Phil. students

Sl.No	Name of Student	Date of Registration (For Ph.D. only)	U.O granting Registration*
01			
02			
03			
04			
05			
		Total number of students	

* U.O granting registration in the case of Ph.D. and Registration No. in the case of M.Phil.

F. Details of minor/major research project sponsored by national or international agencies.

Sl.No	Name of the project	Funding Agency	Amount sanctioned/utilized
01			
02			
03			
04			
05			
		Total number of projects	

G. Details of Publication in peer-reviewed or UGC or University listed journals

Sl. No.	Title with page Nos.	Journal	UGC/ University/ ISSN/ISBN No	Whether peer reviewed or not	No. of Co-authors	Whether you are the main Author
01						
02						
03						
04						
05						
					Total number of publications	

[†]**OVER ALL GRADE FOR CRITERIA II : …………………………..**

[†]Good   :   Involved in at least 03 activities
 Satisfactory   :   Involved in 01 – 02 activities
 Not satisfactory   :   Not involved / undertaken any of the activities

[†]Number of activities can be within or across the broad categories of activities
For Details see Appendix I

CATEGORY: III. RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS
(Only for placement from Academic level 13A to 14; Associate Professor to Professor)

01. Published Research Papers in Peer-reviewed or UGC listed Journals

Sl. No.	Title with page Nos.	Journal	UGC ISSN/ISBN No	Whether peer reviewed, Impact Factor, if any	No. of Co-authors	Whether you are the main Author	Score
01							
02							
03							
04							
05							
						Total Research Score	

08 Points per publication for Faculty of Science and 10 Points per publication for Faculty of Languages/Humanities/Arts/Social Sciences/Commerce/Management and other related disciplines.

The Research score for research papers would be augmented as follows:
(Impact factor to be determined as per Thomson Reuters List)
Papers without impact factor by 5points
Papers with impact factor less than 1 by 10 points
Papers with impact factor between 1 and 2 by 15 points
Papers with impact factor between 2 and 5 by 20 points;
Papers with impact factor between 5 and 10 by 25 points.
Papers with impact factor above 10 by 30 points

Two authors : 70% of total value of publication for each author
More than two authors : 70% of total value of publication for the first/Principal/Corresponding author and the remaining 30% of total value of publication for each of the joint authors.

02. Publications other than Research Papers

02(a). Articles/Chapters published in Books/Full papers in Seminar Proceedings

Sl. No.	Title with Page Nos.	Book, Title, Editor & Publisher	ISSN/ISBN No.	No. of Co-authors	Whether you are the main Author	Score
01						
02						
03						
04						
05						
					Total Research Score	

International Publishers: 12 Points
National Publishers : 10 Points

Chapter in edited book : 05 Points/Chapter
Editor of book/Reviewer of Journals by International Publisher : 10 Points
Editor of book by National Publisher : 08 Points

02(b). Translation works in Indian and Foreign Languages by faculties

Sl. No.	Title with Page Nos.	Book, Title, Editor & Publisher	No. of Co-authors	Whether you are the main Author	Score
01					
02					
03					
04					
05					
				Total Research Score	
Chapter or Research Paper : 03 Points/Chapter or Paper					
Book : 08 Points					

03. Creation of ICT mediated Teaching Learning pedagogy and development of new and innovative courses and curricula

03(a). Development of Innovative Pedagogy

Sl.No.	Type of Pedagogy	Level (UG/PG)	Class and Semester	Topic Covered	Score
01					
02					
03					
04					
05					
				Total Research Score	
05 Points per Pedagogy or Method					

03(b). Design of New Curricula and Courses

Sl. No.	Name of Course	Level (UG/PG)	Class and Semester	University	Score
01					
02					
03					
04					
05					
				Total Research Score	
02 Points per curricula or course					

03(c). MOOCs

Sl. No.	Name of MOOC	Level (UG/PG)	University	Score
01				
02				
03				
04				
05				
			Total Research Score	

Development of complete MOOC with 04 quadrants (04 credits) : 20 Points
MOOCs (developed in 04 quadrants) per module or lecture : 05 points per module or lecture
MOOCs (at least 01 quadrant) per module or lecture : 02 points per module or lecture
Course Coordinator for MOOCs (04 credit course) : 08 Points
Course Coordinator for MOOCs (Less than 04 credit course) : 02 Points per credit

03(d). Development of e-learning delivery process/material

Sl. No.	Title of Module/Material	Score
01		
02		
03		
04		
05		
	Total Research Score	

Development of e-content in 04 quadrants for a complete course or e-book : 12 Points
e-content : 05 Points per module
Contribution to development of e-content (at least 01 quadrant) : 02 Points per module
Online Process : 05 Points
Editor of e-content for complete course/paper/e-book : 10 Points

Online process like MOODLE, MOOC, LMS, Submission of assignments, ppt, notes, handouts etc. through online groups such as Google, YouTube etc.

04. Research Guidance, Projects and Consultancy
04(a). Research Guidance

Category	Number Enrolled	Thesis Submitted	Degree Awarded	Score
i. Ph.D or equivalent				
ii.M.Phil or equivalent		NA		
iii. PG		NA		
iv. UG		NA		
			Total Research Score	

Ph. D (Degree Awarded) : 10 Points
Ph. D (Thesis Submitted) : 05 Points
M. Phil : 05 Points

PG : 03 Points/Student
UG : 02 Points/Group (Min. 05 Students)
For joint supervision of research students, 70% of total score will be given for each supervisor.

04(b). Completed Research Projects

Sl. No.	. Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	Score
01					
02					
03					
04					
				Total Research Score	
More than 10 lakhs : 10 Points					
Less than 10 lakhs : 05 Points					

04(c). Ongoing Research Projects

Sl. No.	. Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	Score
01					
02					
03					
04					
				Total Research Score	
More than 10 lakhs : 05 Points					
Less than 10 lakhs : 02 Points					

04(d). Consultancy

Sl. No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	Score
01					
02					
03					
04					
				Total Research Score	
03 Points each					

05. Project outcome/outputs
05(a). Patent/technology transfer/product/process

Sl. No.	Description/Patent	International/National	Score
01			
02			
03			
04			
		Total Research Score	

International : 10 Points/Patent or output
National : 07 Points /Patent or output

05(b). Major Policy document submitted to an International Body/organisation or Central or State Government or Local Bodies

Sl. No.	Description/Patent	International Bodies/ Central/State Government/ Local Bodies	Score
01			
02			
03			
04			
		Total Research Score	

International : 10 Points/Document
National : 07 Points / Document
State Govt. : 04 Points / Document
Local bodies : 03 Points/ Document

05(c). Fellowships/Awards

Sl. No	Award/Fellowship	International/National /State or University level	Awarded by	Score
01				
02				
03				
04				
			Total Research Score	

International : 10/Award or Fellowship
National : 07/Award or Fellowship
State : 05/Award or Fellowship

06. Invited Lectures and Papers at International /National/State or University Level

Sl. No.	*Title of the Lecture/ Paper/ Academic Session	Title	Organized by	Whether International/ National/State or University Level	Score
01					
02					
03					
04					
				Total Research Score	

International (Abroad) : 10/Lecture or Paper presented
International (within country) : 07/Lecture or Paper presented
National : 05/Lecture or Paper presented
State/University : 03/Lecture or Paper presented
*Paper presented, if part of an edited book or proceedings, then it can be claimed only once

Total Research Score for Category III :

IV. SUMMAY OF ASSESSMENT

Session/Year :

	Criteria	Grade/Score
I	**Teaching and Learning related activities**	
II	**Involvement in the University/College students related activities/Research activities**	
III	**ᵗResearch and Academic contribution**	

ᵗOnly for placement from Academic level 13A to 14; Associate Professor to Professor

PART C : OTHER RELEVENT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

Sl. No.	Details (Mention Year, Value etc. where relevant)

LIST OF ENCLOSURS: (Please attach copies of Certificates, sanction orders, papers etc. wherever necessary)

01.	
02.	
03.	
04.	
05.	
06.	
07..	
08.	
09.	

I certify that the information provided is correct as per records available with the University and/or documents enclosed along with the duly filled PBAS Proforma.

Place & Date   Signature of the Faculty with Designation

Signature of HOD/School Chairperson/Principal

NB: The Annual Self-Assessment Proforma duly filled along with all enclosures submitted for CAS promotions will be verified by the University/College and information filed with the IQAC.

Appendix I

Table 01
Assessment of Criteria and various activities

Criteria	Activity	
I	**Teaching** _**Grading Criteria**_ 80% and above – Good Between 80% and 70% – Satisfactory Less than 70%– Not Satisfactory ĩ(Classes taught includes sessions on tutorials, lab and other teaching related activities)	
II	**Involvement in the University/College students related activities/Research activities** _**Grading Criteria**_ Good – Involved in at least 3 activities Satisfactory – 1 to 2 activities Not satisfactory - Not involved / undertaken any of the activities ĩ(Number of activities can be within or across the broad categories of activities)	
	A	**Administrative responsibilities** ➢ Vice Principal/HOD/Hostel Warden/Resident Tutor/Chairman/Chief Superintendent/Addl. Chief Superintendent in charge of University Exams in Colleges; IQAC Coordinator/NAAC Coordinator/RUSA Coordinator/PTA Secretary/College Council Secretary/CDC Convener/Staff representative; CAMS – Nodal Officer/State Public Information Officer – RTI/Nodal Officers – UGC, AISHE, NPTEL, Scholarships etc. ➢ Members of Syndicate, Senate, Academic Council, Faculty, BOS, Department Council, Department Doctoral Committee. ➢ Members of IQAC/NAAC/AICTE Affiliation/RUSA/KIIFB. ➢ Members of University/Departmental admission committee, NAAC Steering Committee, NIRF, GIAN, Global Academics, NBA and any other committee constituted by the College. ➢ College Council Member _(Elected member only)_ ➢ Class Tutors or Mentors ➢ Faculty holding positions of various Committees (Discipline/ Admission/ Purchase/ Planning Board/ CLMC/Research/ Attendance/ Ethics/ ICC/ Library/ Other bodies under UGC plan etc.) ➢ Faculty involved in various Centers in the college EDUSAT/Language lab/ Digital Resources/ Data Repository/Website/Centralized Computing Facility (CCF)/ Fitness Centre/ Experimentation Centre/ Instrumentation Centre/ Start-up units/Technology Business Incubator (TBI)/ INFLIBNET/ Botanical garden etc. ➢ Staff in Charge of Department Alumni Association ➢ Director or Coordinator of Centres. ➢ Faculty holding position as Secretary in College Cooperative Society for an entire term.

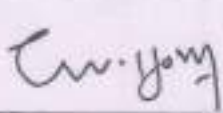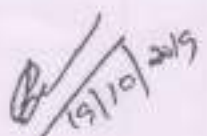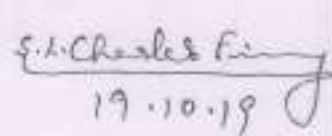|		
		➢ Faculty involved in College Union Election Returning Officer
	B	**Examination and evaluation duties assigned by the college/university or attending paper evaluation**
		➢ Valuation of University answer scripts as per allotment– Chairman / Chief / Addl. Examiner ➢ University Exam Invigilation as per allotment. ➢ Evaluation of Dissertation (Project Viva) – External Examiner / Chairman ➢ University Practical Exam–External Examiner/Chairman/University Practical Exam –Internal/Skill ➢ University Examination Squad duties –External ➢ Internal Exam – Question paper setting/Valuation of Answer scripts ➢ University/Autonomous College –Question Paper setting/External Examiner for Practicals ➢ Examiners of other Universities
	C	**Student related co-curricular, extension and field based activities**
		➢ NSS District Coordinator/NSS Programme Officer/NCC Officer/NCC care taker ➢ Coordinators of New initiatives programmes of DCE (FLAIR, WWS, SSP, ASAP etc.) ➢ Faculty involved in various Cells/Clubs such as Anti-ragging, Placement, Training, Guidance and Counseling, CASH, Continuing Education, Women's Units, Nature Club, Science Club, HR Club, Tourism Club, Literary Club, Entrepreneurship club, Health club, Yoga Club, Sports Club, Arts Club, Film/Drama Club, Bhoomithrasena and all other clubs/forums for promoting co-curricular education, College Alumni Association, Community College, Other bodies under UGC plan etc. ➢ Staff Advisor of College Union, Arts Club Advisor of College Union ➢ Staff accompanying students for Study Tour/arts/ sports events ➢ Stage Managers of University Youth Festival ➢ Editor and editorial board members – College Magazine, College or Department News Letter/Campus Publications; Convenor/Editor/Sub-editor of College Souvenirs ➢ Faculty in charge of Extension and Outreach programmes ➢ Faculty in Charge of Documentation of Annual Reports, Administrative Reports etc of the college ➢ Organizing and conduction of popularization programmes/training courses in computer assisted teaching/web-based learning and e-library skills to students ➢ Faculty involved in preparing Participatory Learning modules/Interactive course/Case Studies ➢ Faculty involved in Developing and imparting soft skills/ communication skills/personality development courses/psychological counseling modules; ➢ Faculty involved in N-LIST/ INFLIBNET/EDUSAT/ORICE/NPTEL Usage/preparation of digital library with seminar papers, uploading of seminar

		papers/ resource materials to the college website, scholar portal etc./ Use of online course management system.
		➢ Faculty involved in Mentoring – Internal and external (e.g. WWS, SSP etc.); Industrial/Institute visits
		➢ Community work such as values of National Integration, Environment democracy, socialism, Human Rights, Peace, scientific temper; flood or, drought relief, small family norms etc., Census work, waste management,
		➢ organic farming, social forestry, NGO related activities
	D	**Organizing seminars/conferences/workshops and other college/university activities**
		➢ Organizing seminars/conferences/workshops
		➢ Subject Expert in Curriculum Preparation/Question paper Setting/Physical Efficiency Test for Govt. Bodies like KPSC, SSC, UPSC, HSE, SCERT, Open School, Saksharatha Mission, Pareeksha Bhavan, Distance education etc; Subject Expert in PSC Interview Board/FIP Interview/Guest Lecturer Interview.
		➢ Member–Faculty/Board of Studies/Academic Council/Pass Board/Scrutiny Board/Curriculum Committee of the University,
		➢ Senate Member/Syndicate member
		➢ Faculty involved in programmes initiated by DCE (e-governance coordinator, ORICE coordinator, NMEICT nodal officer, IT cell nodal officer etc)/Higher education State Level.
		➢ Recipients of Internships (e.g. FLAIR) - International/National
		➢ Membership/Participation/Subject Expert in State/Central Bodies/Committees on Education, Research, Sports and National Development
		➢ Organizing Programmes on PEECS, FLAIR,WWS, SSP, e-Governance
		➢ Lectures delivered in refresher/orientation/faculty development courses/ New initiative programmes (e.g. FLAIR, WWS, SSP, ASAP etc)
		➢ Editors of Research Journals.
		➢ Reviewer in Research Journals.
		➢ Membership in Renowned Professional Associations (per current membership)
		➢ Interaction with Industry, Industrial Experience for students
		➢ Conducting Bridge Courses, Finishing school (in Polytechnics),Gifted Children programme.
	E	**Evidence of actively involved in guiding Ph. D. students**
		➢ Each Ph.D/M.Phil produced/year by the faculty as guide or co-guide is to be treated as an activity
		➢ Guiding each ongoing Ph.D/M.Phil by the faculty as guide or co-guide is to be treated as an activity.
	F	**Evidence for Conducting Minor/Major Research Projects**
		➢ Each ongoing project (Major/Minor/Consultancy) by the faculty as Principal Investigator or Co-investigator is to be treated as an activity.
		➢ Each submitted project (Major/Minor/Consultancy) in an year by the faculty as Principal Investigator or Co-investigator is to be treated as an activity

	G	**Details of at least one Publication in peer-reviewed or UGC or University listed journals**
		➢ Each publication by the faculty as principal/corresponding/co-author is to be treated as an activity ➢ Publication can be in the form of journals, books, patents, policy documents etc.

Minutes of the Screening cum Evaluation Committee meeting in respect of Dr. L.S. Afinisha Deepam, Assistant Professor, Department of Chemistry Christian College Kattakada (Stage from I to II Grade) held at 10.30 A.M On 19 th October 2019 vide University Order No AcF. II/15266/2019/UOK dated 03.07.2019.

The Screening cum Evaluation for the promotion of Dr. L.S. Afinisha Deepam, Assistant Professor Department Chemistry Christian College, Kattakada (from Stage I to II) in the discipline of Chemistry was conducted by complying with the Regulation of U G C, New Delhi , 2016 and the rules and regulations of University of Kerala, Thiruvanathapuram. Screening Cum Evaluation Committee has gone through of the Annual Self Assessment for the Performance Based Appraisal System (PBAS) from 2013-2017 of the Candidate and found that the incumbent has attained the score, required for the respective promotion. The Committee has excelled the performance of the Candidate in a satisfactory manner.

MEMBERS PRESENT

SL No	Name and Designation .	Signature
1	**Dr. N.S. Vincent Joy** (Principal in charge)	
2	**Prof.K.K. Muhammed Yusuff** **Adjunct Professor and Former Head** **Department of Applied Chemistry** Cochin University of Science and Technology Kochi – 682022.	19/10/2019
3	**Dr.M.R. Prathapachandra Kurup** **Professor and Head** **Department of Chemistry** **School of Physical Sciences** **Central University of Kerala** Thejaswini Hills, Periye, Kasargod – 671316.	19/10/2019
4	**Dr. Charles Finny. S. L** HOD, Department of Chemistry, Christian College, Kattakada	S.L.Charles Finny 19.10.19

UNIVERSITY OF KERALA
(Abstract)

...istian College, Kattakada –Placement /Promotion of **Dr.Afinisha Deepam.L.S**, Assistant ...fessor, Department of Chemistry- Stage I to II with AGP 7000- Approval - Sanctioned-Orders issued.

Academic F II Section

No. Ac.FII/40371/2019   Dated, Thiruvananthapuram,23.08.2020

Read:- 1. Letter No.Nil dated 15.11.2019 from the Educational Agency, Christian College,Kattakada.
2. Item No.19 in the Minutes of the Meeting of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 02.03.2020.
3. Item No.10.166.19 in the Minutes of the Meeting of the Syndicate held on 28.04.2020.
4. Endorsement of the Finance vide FOS No.1538 dated 07.08.2020.
5. U.O No.Ac.F II/General/UGC-R-2010/2018 dtd 30.11.2018.

ORDER

The proposal for the approval of the placement/promotion of Dr.Afinisha Deepam.L.S, Assistant Professor in the Department of Chemistry, Christian College,Kattakada,from Stage I to Stage II with AGP 7000, w.e.f 11.07.2017, was forwarded from the Educational Agency, vide paper read as (1) above.

The Syndicate at its meeting held on 28.04.2020 considered the above proposal along with the recommendations of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges vide read as (2) above and resolved to approve the same, vide paper read as (3) above.

The Finance, vide paper read as (4) above, has endorsed the fixation of pay, subject to the approval of Director/Deputy Director of Collegiate Education concerned, as follows

Date	Pay(Rs.)	Scale/Pay Band
11.07.2017	22,830 + AGP 7000	15600-39100 + AGP 7000

The normal date of next increment - 01.07.2018

Sanction has therefore been accorded by the Vice-Chancellor for the approval of the promotion/placement of **Dr.Afinisha Deepam.L.S**, Assistant Professor in the Department of Chemistry, Christian College, Kattakada, from Stage I to Stage II with AGP 7000, w.e.f 11.07.2017 FN.

Orders are issued accordingly.

Sd/-
GOPAKUMAR C.
Deputy Registrar (Acad.I)
For Registrar

To
1. The Director of Collegiate Education, Thiruvananthapuram.
2. The Deputy Director of Collegiate Education, Kollam.
3. The Manager,Christian College, Kattakada
4. The DDO, Christian College, Kattakada.
5. Dr.Afinisha Deepam, Assistant Professor,Christian College, Kattakada
6. Stock file/ File copy.

Forwarded/By order

SECTION OFFICER

Dr. VINCENT JOY. N.S
Drawing and Disbursing Officer
Christian College

CHRISTIAN COLLEGE, KATTAKADA

KATTAKADA. P.O., THIRUVANANTHAPURAM - 695 572

Affiliated to University of Kerala
Re-accredited by NAAC B Grade

TEACHER PROFILE

Academic Year : 2017-18

Name : Dr. L·S· Afinisha Deepam

Designation : Assistant Professor

Department : chemistry

CHRISTIAN COLLEGE, KATTAKADA

KATTAKADA. P.O., THIRUVANANTHAPURAM - 695 572

Affiliated to University of Kerala
Re-accredited by NAAC B Grade

TEACHER PROFILE
Academic Year : 2017-18

Name : Dr. L.S. Afinisha Deepam

Designation : Assistant Professor

Department : Chemistry

Signature of Teacher :

Signature of HOD :

Signature of Principal :

Personal Details

name :: Dr. L.S. Afinisha Deepam

Designation :: Assistant- Professor

Qualification :: MSc, BEd, PhD

Age and Date of Birth :: 36, 5.2.1979

Date of first appointment :: 11.7.2013

Date of appointment in this institution :: 11.7.2013

Total Teaching Experience :: 3 yrs

Teaching Experience in this institution :: 1 yr

PEN No :: 733208

Permanent Address :: Kamala Nivas, Tharpommankala, Kanjiramkulam P.o.

Contact No : 9895609859

Mobile :

email id :: afinishadpm@gmail.com

2

II. Number of Orientation Programmes / Refresher courses / Training Programmes - attended. [1]

Sl.No	Duration	Date	Organizing Agency	Grade Awarded
1	24 days	30.1.2015 to 26.2.2015	ASC, Tvpm/CUc	A
2				
3				
4				
5				
6				

III. Number of Seminars / Conferences / Workshops - attended

Sl.No	Date	Venue	Organizing Agency
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			

3

V. Participation as Resourse Person

SLNo	Date	Seminar/Workshop/Conference	Topic
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			

Number of Papers presented in Conferences / Seminars / Workshops

Date	Organizing Agency	Title of Paper

Number of Papers Published [I]

Year of Publication	Journal	Category	Title of the Articles
2015	confuence	science	Synthesis and character
			zation of O-vanillio
			schiff base ligand and
			its m(a) complexes

Number of Books Published [Nil]

No	Year	Title of the Book	Publishing Agency

6

VIII. Number of Patents received

Sl.No	Year	Details
1		
2		

IX. Details of Major Research Projects

Sl.No	Title of the Project	Funding Agency	Amount Sanctioned/ Utilised
1	FIST (ongoing)	DST	50,000,00/-
2			
3			

X. Details of Minor Research Projects

Sl.No	Title of the Project	Funding Agency	Amount Sanctioned/ Utilised
1			
2			
3			

7

Details of Seminars / Conference / Workshop Organized

Date	Funding Agency	Title of the Programme

Details of Research Awards / Recognition received

Year	Details of Award	Agency

XIII.   Membership in Academic bodies (Outside college)

Sl.No	Year	Details
1	2015	Member of Academy of chemistry teachers
2		
3		
4		
5		

XIV.   Participation in extra curricular activities (Current year)

Sl.No	Year	Details of Award	Agency
1			
2			
3			
4			
5			

Leadership in student support Programmes (Current year)
(ASAP, WWS, NSS, SSP, NCC etc)

No	Programme	Details
	SSP	faculty under SSP program Total No. of hours - 15

Leadership in Other activities (Current year)
(PTA, Staff Council, IQAC, Examination etc)

No	Details
	In charge of college bus (by PTA)
10	

XVII. Interdisciplinary Classes taken   (Current Year)

Sl.No	Date	Class	Topic
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

XIX. Compensatory classes taken

Sl.No	Date	Class	Topic
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			

13

dial Classes taken   (Current Year)

Date	Class	Topic

12

Details of Internal Examination invigilation Duty

Date	Course / Semester	Time

XXI. Details of University Examination invigilation duty (Current year)

Sl.No	Date	Course / Semester	Time
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			

XXIV. Details of Classes taken (Current year)

Sl.No	UG / PG	Subject	Semester	Total No. of Ho
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				

XXII. Details of work as External Examiner (Current year)

Sl.No	Date	Course / Semester	Practical / Viva
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			

XXIII. Details of Valuation Camp attended (Current year)

Sl.No	Date From	Date To	Camp	No. of Days
1				
2				
3				
4				
5				
6				